



TEXAS STATE BOARD OF DENTAL EXAMINERS

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State Board of Dental Examiners Licensee/Registrants:

The Texas State Board of Dental Examiner's recently began the implementation process of installing a new computer system that resulted in unforeseen processing delays for new licenses and license/certification renewals. Although we are making progress toward recovery, the resulting backlog is significant and the data entry is behind several weeks.

Because many licensees are required to provide proof of current licensure to organizations such as insurance companies, Medicaid, hospital credentialing departments, equipment vendors, human resources departments, etc., we offer the following temporary solution.

If you have submitted fees to activate or to renew a license/registration, you may print a copy of this notice and attach it to your expired annual registration certificate, or in the case of new licenses, the letter of authority to practice. This notice, attached to your expired annual registration certificate, may serve as temporary proof that you are authorized to practice in Texas until you receive your new annual registration certificate.

We hope this arrangement will satisfy any organizational requirements for proof of licensure until certificates are sent. Licensees not willing to accept this solution may request by E-Mail a Verification of License or Registration. Licensees should include in their request: Full Name, License or Registration Number, Expiration Date, Profession (DDS OR DMD, RDH, RDA), Date the payment was made online or mailed to the SBDE and the Method of Payment (CREDIT/DEBIT CARD, CHECK OR MONEY ORDER). The Verification of License can be mailed, faxed or E-Mailed to the licensee when the renewal or activation payment has been confirmed as being received by the SBDE. E-Mail requests to: information@tsbde.texas.gov

Growing pains are challenging and we expect to be back to normal business processes soon. We recognize the significant impact these delays have and most sincerely apologize. We thank you for your understanding and patience.